Board of Trustees Roles & Responsibilities

About ACHS

The Ashland County Historical Society (ACHS) is a 501(c)3 nonprofit museum dedicated to bringing Ashland County, OH, history to life through education, preservation, and community engagement. Established in 1951, ACHS has served the Ashland County communities through its historic preservation efforts, exhibit development, public programming, and collaboration with community partners. Offices are in its Noonan House near its Manor 1859 historic home, Clark Memorial Library Carriage House, and the Freer Home – the site of the Ashland County Children's Home which is listed on the National Register of Historic Places. Throughout the year, ACHS welcomes learners of all ages to immerse themselves in the rich historical fabric of our diverse communities through public programs, like the annual Speaker's Series, Juneteenth Celebration of Freedom, guided and self-guided tours, outreach Speaker's Bureau programming, hands-on learning opportunities aligned with state and national education standards, and more. More information is available on its website www.ashlandhistory.org.

ACHS is a member of the American Association for State and Local History, Ohio Museums Association, Ohio Local History Alliance, and is a participant in the Museums for All and Blue Star Museums programs.

Description

ACHS welcomes individuals who have a passion for history, education, historic preservation, and community engagement to serve on its Board of Trustees. These interested community leaders will champion Ashland communities' stories through their close with fellow Trustees and the Executive Director. Prospective Trustees are expected to:

- Prepare, attend, and participate in bi-monthly regular Board meetings (50% minimum) and committee meetings – additional as needed as requested by the Board President.
- Contribute $1,000 total toward ACHS's mission through a combination of cash, in kind, and/or fundraising, and be a member in good standing of the ACHS.
- Have a vision and aptitude for serving learners and community members of all ages, reflective of the county-wide mission of the organization.
- Promote and bring recognition to ACHS with respect to outside parties, and volunteer to help with ACHS programs and activities.
- Serve on a minimum of one board committee and take on special assignments as requested.
- Collaborate with the board and Executive Director to recruit prospective board members.
- Assist the Board in carrying out its fiduciary responsibilities such as reviewing annual financial statements, budgets, and accounting practices.
- Maintain confidentiality of the Board's executive decisions and confidentiality policies.
- Abide by ACHS's Conflict of Interest Policy, Code of Ethics, and adhere to the roles of nonprofit board members as defined by the Ohio Attorney General's Office.[1]

Background and Experience

ACHS welcomes interested individuals who bring a variety of points of view and geographic representation to apply. The Board recognizes the need to have multiple voices, perspectives, and transferable skills represented on its governing board. For this reason, ACHS welcomes interested individuals who reflect the vibrant communities in which we serve which include and are not limited to those with backgrounds in:

[1] https://www.ohioattorneygeneral.gov/guideforcharityboardmembers

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- All villages and townships that comprise Ashland County.
- K-12+ education – both formal and informal.
- Business and public administration.
- Fundraising and development.
- Information sciences.
- Humanities (i.e., local, public, and academic histories, English-language arts, archaeology/anthropology, cultural studies, fine and performing arts, etc.).
- Architecture and historic preservation.
- Visitor experience, hospitality, and/or tourism.

Creating an Inclusive Organization

ACHS strives to represent the whole of Ashland County communities. As such, we welcome interested individuals from all 13 townships to serve with the board, staff, and volunteers. Together, we seek to create a safe and shared place for engaging in our history for all who live, learn, work, and visit Ashland County.

Time Commitment

Trustees to the ACHS Board, if nominated, agree to serve a three-year term which is subject to renomination and the option for additional terms. On average, Trustees commit to a minimum of two (2) hours of volunteerism each month in a variety of capacities (i.e., meetings, events, programs, committee activities, outreach, etc.).

Interested in Joining the ACHS Board?

We'd love to schedule a time to discuss your interest in the historical society, serving the county-wide communities, and your background. If interested, please forward a completed application and a copy of your most recent C.V. and/or resume to Executive Director Sara Fisher at director@ashlandhistory.org. Each submission will receive an acknowledgement and a meeting to discuss your interest further will follow!